



# POLK COUNTY COMMISSIONERS COURT

November 22, 2016

10:00 A.M.

2016-125

Polk County Courthouse, 3<sup>rd</sup> floor

Livingston, Texas

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order). \*\* Please turn off (or mute) all cell phones and pagers \*\***

1. **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics that appear on this agenda. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. RECEIVE YEARLY ACTIVITY REPORT FROM MAINTENANCE DEPARTMENT.

4. **OLD BUSINESS**

A. RECEIVE COUNTY AUDITORS REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025 (for the period ending September 30, 2016).

**NEW BUSINESS**

5. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETINGS: November 8, 2016 (Regular Meeting) and November 21, 2016 (Special Meeting).

B. APPROVE SCHEDULES OF BILLS.

C. RECEIVE COUNTY AUDITORS REPORT, FOR PERIOD ENDING OCTOBER 31, 2016 PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.

D. APPROVE REVISED CONTRACT AMENDMENT/EXTENSION FOR FY2017 WITH DEEP EAST TEXAS COUNCIL OF GOVERNMENTS FOR THE OLDER AMERICANS ACT PROGRAMS (CONGREGATE AND HOME DELIVERED MEALS).

E. APPROVE COUNTY INFORMATION RESOURCES AGENCY (CIRA) SERVICES AGREEMENT.

6. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
  - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
7. **CONSIDER REQUESTS FOR REVISIONS AND/OR AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
  - A. BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR;
  - B. FY2016 BUDGET AMENDMENT TO TRANSFER ADDITIONAL \$3,565.00 FROM GENERAL FUND TO JUSTICE COURT TECHNOLOGY FUND TO BALANCE REVENUE SHORTFALL.
8. **CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS;**

(PCT. 2) Lot 48, Sec 1, Forest Hill, #T12-064  
Lot 56, Blk 17, Sec 1, Cedar Point, #T15-538  
Lots 1 & 3, Blk 2, Sec 1, Texas Acres, #T13-208  
Lot 33, Blk 5, Sec 2, Texas Acres, #T14-081  
Lot 43, Blk 6, Sec 2, Texas Acres, #T15-243

(PCT. 4) Lots 202-205, Sec 18, Indian Springs, #T13-447
9. **CONSIDER APPROVAL OF DISTRICT CLERK'S REQUEST TO UTILIZE SPACE LOCATED ON 2ND FLOOR OF ONALASKA SUB-COURTHOUSE AND FORMERLY OCCUPIED BY THE SHERIFF'S OFFICE.**
10. **REVIEW PROPOSALS RECEIVED FOR CIVIL ENGINEERING SERVICES AND CONSIDER SELECTION FOR NEGOTIATION OF CONTRACT FOR COUNTY SERVICES DESCRIBED IN THE REQUEST FOR PROPOSALS.**
11. **CONSIDER ANY/ALL NECESSARY ACTION RELATING TO THE AWARD/S OF BID #2017-10 "PURCHASE OF (13) VEHICLES, INCLUDING APPROVAL OF FINAL AMOUNT (PURCHASE PRICE LESS TRADE-IN AMOUNT APPLIED) TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON FY2017 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT (TAX NOTES).**
12. **CONSIDER RESCHEDULING OF JANUARY 10, 2017 COMMISSIONERS COURT (REGULAR) MEETING DUE TO CONFLICT WITH DEEP EAST TEXAS LEGISLATIVE RECEPTION.**
13. **CONSIDER PERSONNEL MANAGEMENT SYSTEM (POLICY) UPDATE REGARDING EXTRA HOURS WORKED BY EXEMPT EMPLOYEES, REVISING POLICY TO BE CONSISTENT WITH USE OF EQUIVALENT HOURS BY NON-EXEMPT EMPLOYEES.**

**EXECUTIVE SESSION**

*Consultation with Attorney;* a closed meeting will be held pursuant to Section 551.071 of the Government Code regarding consultation with attorney to seek advice on matter/s which are confidential under the Disciplinary Rules of the State Bar, in which the duty of the attorney of the County under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Open Meetings Act.

14. **CONSIDER ANY NECESSARY ACTION REGARDING PROACTIVE AND/OR RETROACTIVE ADJUSTMENT OF TRAVEL ALLOWANCE PAYMENTS FOR ALL COUNTY EXTENSION AGENTS FOR FISCAL YEARS 2014 - 2016.**

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday –November 17, 2016



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – November 17, 2016 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY: Wendy Durbin (Deputy)

FILED FOR RECORD

2016 NOV 17 PM 3: 57

*Schelana Hock*  
POLK COUNTY CLERK